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27 March 1986

MEMORANDUM FOR: See Distribution List

FROM:

[redacted]
Chief, New Building Communication Program
Office, OIT

STAT

SUBJECT: Transition Working Group Meeting Minutes,
25 March 1986

1. The monthly Transition Working Group (TWG) meeting was held in Room 3D41, [redacted] on 25 March 1986, beginning at 0900 hours. The attendance list, presented charts (including the agenda) and assigned Action Items are included as Attachments A, B and C, respectively.

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2. These minutes have been organized to follow the meeting agenda. Presented charts are included as Attachment B, using circled page numbers in the lower right hand corner for reference in following the discussions. The major topics of the meeting were:

a. Action Item Review: [redacted] There were no outstanding Action Items assigned to the TWG.

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b. NBCS Master Schedule: [redacted] Charts 1-2)
[redacted] highlighted the on-going activities for each segment, noting that Phase 1 of the T/O Segment is complete, with one exception being the actual removal of the 758C switch.

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c. Facilities Status: [redacted] Chart 3)
[redacted] discussed the activities associated with this chart and indicated that the [redacted] drawings for the New Building will be submitted to him on 25 March. A discussion on the Communications Center requirements for the New Building followed. [redacted] will identify the known Communications Center requirements and changes for the New Building and prepare a draft OIT memorandum for the Director's signature, to the Office of Logistics, consolidating new building changes, including new conduit requirements. The due date for the memorandum is 31 March 1986. The undersigned requested that the Technical Advisory Group (TAG) be reconvened. [redacted] NBPO representative, concurred and suggested that NBPO should assume that the TAG will be reconvened. The undersigned will also investigate whether there is a real deadline established for New Building changes.

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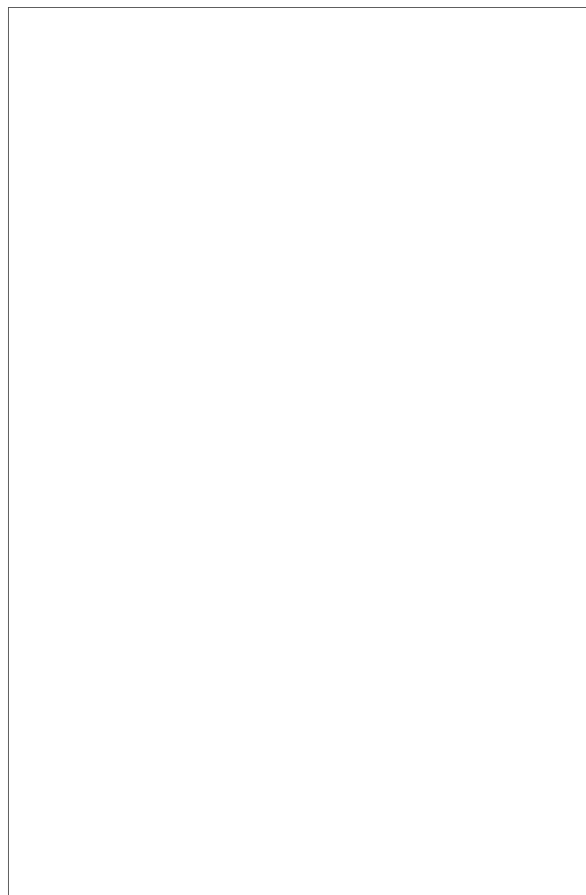
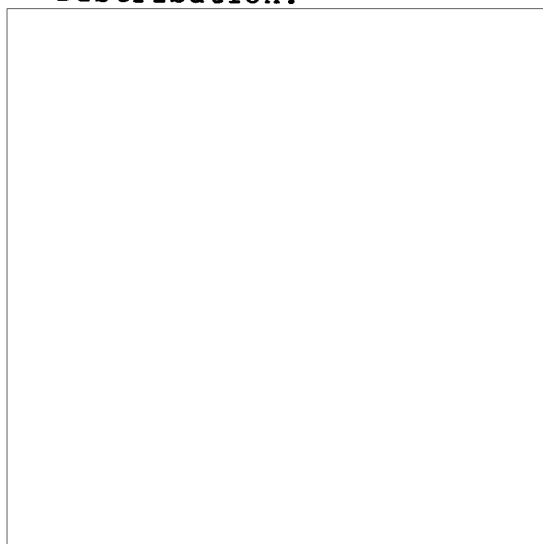
15 April. [] is in the process of developing the FID for the New Building. He noted that a meeting is scheduled for 2 April with [] to discuss B/B Microwave requirements.

k. R/S Segment Report: [] reported the PDR was held on 11 March and the PDR Closure plan is presently being developed. He addressed the on-going tasks reflected on Chart 6 and in particular Task #6, which has begun. He also referenced the Technical Concerns on Chart #7 and reported that these will be worked at the next monthly. STAT

l. M/C Segment Report: [] discussed the [] Project, the relatively tight move dates and the necessity for the installation of a T-1 span in spite of the current freeze. The Voice Communications Branch is ordering the facilities and services to support the small advance contingent scheduled to occupy [] on 8 April. STAT

m. Wrapup: [] recapped the significant item discussed at this TWG and presented charts that reflect upcoming activities. STAT

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